

## Check-in Instructions and Guest Information

### Check in Location

Super 8 Hotel  
808 Little Beaver Trail Dillon, CO 80435

### Directions to the Super 8 Hotel

From Denver and locations East of Summit County, Exit I-70 at the Silverthorne / Dillon exit #205. From the exit ramp turn LEFT onto Eastbound HWY 6 towards Keystone. Pass under I-70 and make your 2<sup>nd</sup> LEFT at the 3<sup>rd</sup> stoplight onto Little Beaver Trail. You will see the Super 8 on your immediate RIGHT.

From Grand Junction and locations West of Summit County, Exit I-70 at the Silverthorne / Dillon exit #205. From the exit ramp turn RIGHT onto Eastbound HWY 6 towards Keystone and make your 1<sup>st</sup> LEFT at the 2<sup>nd</sup> stoplight onto Little Beaver Trail. You will see the Super 8 on your immediate RIGHT.

### Check-in Instructions

Guests will need to pick up their check-in packet from the front desk of The Super 8 Hotel just off interstate 70 in Dillon, CO (please see check-in location above). **Check-in packets are delivered to the hotel by 4PM daily and will not be available before 4PM.** Requests for early check-in must be made with the unit owner.

To claim the packet guests will need to provide the name on the reservation and photo ID. Check-in packets will contain 4 unit keys, a map to your accommodations, guest policies, parking passes and guest services information. Book by Owner 24 hour contact information is available at the hotel if you need additional assistance upon your arrival.

The employees at The Super 8 hotel are not affiliated with Book by Owner and will be unable assist with specific questions related to your reservations or provide additional room keys. Please DO NOT CALL the Super 8 with questions regarding your reservations or check-in packets.

### Late Check-in Instructions

The front desk at the Super 8 hotel is staffed 24/7 and guest may pick up their check-in packets anytime after 4PM on the day of their arrival.

### Check out Policies

Check out is 10AM. Book By Owner is happy to provide all guests Express Checkout, guests may leave all keys in their unit upon departure and will not have to return to the Super 8. Check out procedures will be provided in your check-in packet.

### **Services and Entertainment at or near The Super 8**

The Super 8 provides a 24 hour front desk and their friendly, professional staff will greet you whenever you arrive. The Super 8 also has vending machines, visitor information and free local phone service for your convenience. The employees at The Super 8 are not affiliated with Book by Owner and will be unable assist with specific questions related to your reservations but are happy to provide general assistance. Across the street is a Phillips 66 gas station and convenience store with public restrooms. There are several restaurants, coffee shops, ski and sports shops, retail stores, and a visitor information center within easy walking or driving distance. A bowling alley, movie theater and The Silverthorne Factory outlet mall with over 50 name brand stores including Nike, Ralph Lauren and Tommy Hilfiger are also only blocks away!

### **Guests arriving on Airport Shuttles**

If you are arriving by shuttle service not arrange through Book by Owner please contact our office to report your estimated arrival time at The Super 8 hotel.

### **Pre Arrival Guest Service**

Book by Owner is happy to provide guests assistance with lift tickets, ski and snowboard rentals, airport shuttle service, car rentals, travel insurance and visitor information prior to your arrival. Please visit Guest Services at [www.BookbyOwner.com](http://www.BookbyOwner.com) or call our office for more information on these items.

### **Housekeeping Services - Daily housekeeping is not included**

Your accommodations will be professionally cleaned and prepared before your arrival. An **initial supply** of bar soap, shampoo, toilet tissue, Kleenex, dishwashing soap and trash bags will be provided. Should the initial supply of these items run out during your stay it will your responsibility to purchase additional supplies if you need them.

Your unit will contain 4 bath, hand and wash towels per bathroom as well as fresh bed linen. Daily housekeeping is not included, however laundry facilities are available onsite or in your unit should you want to refresh your linen. A Mid-stay cleaning service is available upon request for an additional fee and includes a fresh supply of bed linen and bath towels, trash removal and a light clean and vacuum of the unit. Requests for mid stay cleaning service must be received by 5PM the day prior to your desired day of service.

### **Maintenance Service**

Should your unit require general maintenance during your stay please contact our office between 9AM and 5PM to report your problem. If necessary a service call will be scheduled ASAP and may occur on the following day.

### **Emergency Service**

If you experience a maintenance emergency during your stay such as a water leak, loss of heat or water, or a lock out please call our office and personnel will be dispatched to your unit ASAP. If you experience a medical or fire emergency please call 911.

**Unit Amenities and Policies**

Your accommodations are individually owned, furnished, decorated and managed by the owner. Book by Owner is not responsible for supplying additional items such as blankets or pillows, irons or ironing boards, hair dryers, kitchen utensils, DVD players, remote controls, rollaway beds, baby supplies, humidifiers, fans etc. Should you have questions regarding the contents within the unit please contact the owner directly. Should you discover during your stay any of these items would make your stay more enjoyable Book by Owner may be able to provide them for an additional fee. Questions regarding pet policies, internet access, bedding arrangements, BBQ grills, etc. should also be directed to the owner.

**Absolutely No Smoking!!!**

Smoking is strictly prohibited inside all accommodations. If you smoke please do so OUTSIDE the unit and be sure to close all doors leading into the unit to avoid smoke blowing back inside. Your cooperation is GREATLY appreciated.

**About Book By Owner and your accommodations**

Book by Owner provides local support services exclusively to self managed vacation rental accommodations. The owners we work with choose to market their vacation homes directly to the public to enjoy a personal connection with their guests. All of our owners take great pride in maintaining and equipping their homes to create a memorable and enjoyable vacation experience for their guests. Please respect our owner's homes and treat them as you would expect a guest to treat your home.

Thank you for taking the time to review this information, we hope you enjoy your stay in Summit County and look forward to hosting you on your return visit!

Sincerely,  
Guest Services  
Book By Owner inc.  
(800) 761.0390